SUBJECT: LOI 35/10 “SAKLOLO’ REVISED”  
(PNP Disaster Risk Reduction and Management Plan)

TO: See Distribution

DATE: AUG 2 0 2010

1. REFERENCES:

   a. Republic Act 10121 dated May 27, 2010 - an Act Strengthening the Philippine Disaster Risk Reduction and Management System, providing for the National Disaster Risk Reduction and Management, Framework and Institutionalizing the National Disaster Risk Reduction and Management Plan, Appropriating funds therefore and for other purposes;

   b. LOI 32/07 (NHQ PNP Disaster Incident Management Task Group);

   c. LOI 53/05 (SAKLOLO-UPDATED);

   d. DILG Memo Nr 2003-144 dated July 19, 2003 - “Zero Casualty” in Times of Calamity;

   e. SOP No. ODO-2008-03 (Procedures in the Organization of Critical Incident Management Committee (CIMC) and the Critical Incident Management Task Group (CIMTG);

   f. NDCC Calamities and Disaster Preparedness Plan dated 24 August 1998; and

   g. Presidential Decree No. 1566 dated June 1978 – Strengthening the Filipino Disaster Control Capability and Establishing the National Program on Community Disaster Preparedness.

2. SITUATION:

   The geographical location of the Philippines, being situated between the Pacific and Eurasian Plates, makes it a constant target of highly destructive natural disasters and calamities, such as storm surges, floods, tidal waves, landslides, volcanic eruptions and earthquakes. With an average of twenty (20) tropical storms traversing the Philippines every year, compounded by high-intensity earthquakes that occur periodically in an average of six (6) years, the devastating effects caused by these natural disasters have resulted in the dislocation of thousands of families, loss of many lives, massive destruction to properties and agricultural products and have tremendously affected the country’s economy.

   Taking into cognizance the ever increasing damage caused by these natural disasters, the Philippine Government enacted into law Republic Act 10121 on May 27, 2010 which further strengthens the Philippine Disaster Risk Reduction and Management providing for the National Disaster Risk Reduction and Management Framework and Institutionalizing the National Disaster Risk Reduction and Management Plan.
In order to keep abreast with the national government's enhanced concepts on disaster risk reduction and management system, the Philippine National Police deemed it appropriate to revisit and revise its disaster preparedness and response operations. It is along this line that a PNP Disaster Risk Reduction and Management Plan is crafted, in support to the government's current disaster risk reduction and management efforts.

For purposes of this LOI, natural disasters shall include but not limited to typhoons, flashfloods, earthquakes, tsunamis, drought, volcanic eruption, landslide and other natural disasters.

3. MISSION

The PNP, as a member agency under the Office of the Civil Defense, with the National Disaster Risk Reduction and Management Council (NDRRMC) as the principal policy-making and coordinating body, shall conduct disaster risk reduction and management activities thru a three-stage approach, covering Pro-active Assessment Stage, Disaster Incident Management and Support to Recovery and Rehabilitation efforts, to be supervised by the PNP Disaster Management Committee headed by the Deputy Chief, PNP for Administration (TDCA) and to be carried out by TDPCR as Chairman/Task Coordinator, PNP Sub-Committee on Disaster Management (PNP SCDM).

4. EXECUTION:

a. General:

The Philippine National Police, shall observe the concepts of disaster risk reduction and management program of the NDRRMC, being the principal policy-making and coordinating body, in the operationalization of its three-stage disaster preparedness and response operations to be executed by TDPCR/Task Coordinator, PNP Sub-Committee on Disaster Management (PNP SCDM), under the supervision of the PNP Disaster Management Committee as stipulated under the revised SOP No. ODO-2008-03.

b. Concept of Operations:

This LOI shall adopt a three-stage disaster preparedness and response operations, namely; Pre-Disaster Stage (Pro-active Assessment Stage), Disaster Response Stage (Disaster Incident Management) and Post-Disaster Stage (Support to Recovery and Rehabilitation efforts) (see Annex B - The Three-stage Approach).

1) Pre-Disaster Stage - Pro-active Assessment (Level 1 - Green). When there are no disasters or calamities, the following shall be undertaken:

   a) Conduct of Risk Mapping and identification of disaster-prone areas;
   b) Identification of staging areas, evacuation routes and evacuation centers;
   c) Conduct of disaster drills (earthquake, fire, etc.) simulation exercises and trainings;
   d) Holding of regular PNP SCDM, Task Groups and Sub-Task Groups meeting together with respective levels of the Disaster Risk Reduction and Management Councils;
   e) Capability enhancement (Manpower, Machines, Materials, Money and materials; and methods);
   f) Production and distribution of Information Education Campaign as:
   g) Conduct of community organizational work for various purposes, such
g.1) Sewerage clean-up;
g.2) De-clogging of waterways, canals, esteros, etc.;
g.3) Removal of squatters shanties and unauthorized occupants in disaster-prone areas (riverbanks, under bridges, etc.); and

g.4) Other community mobilization activities.

2) Disaster Response Stage - Disaster Incident Management (Level 2 - Red). When there is an official forecast of an incoming natural disaster in the country from the Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA) or other government disaster advisory councils and when an unexpected natural disaster suddenly occurs in the country, hereunder are the activities to be undertaken:

a) Activation of Disaster Incident Management Task Groups in areas expected to be hit by the weather disturbance twenty-four (24) hours prior to the expected landfall or occurrence;
b) Employment of alarm and warning systems as stipulated under DILG MC 2009-165, such as the use of police sirens and other portable warning systems capable of producing loud warning sound;
c) Activation of the PNP Disaster Management Committee;
d) Coordination with NDRRMC to support its disaster response;
e) Activation of PNP SCDM National Disaster Operations Center (NDOC) to be co-located at the NHQ PNP National Operations Center;
f) Activation of Command Post by Task Groups whose area is hit by the disaster;
g) Forced relocation/pre-emptive evacuation of residents in flood-prone areas in coordination with corresponding LDRRC; and
h) Conduct of timely and rapid disaster response according to the needs in the disaster/calamity area such as search & rescue operation, evacuation & relief operation, emergency medical services, and security & traffic management operation in support and coordination with NDRRMC.

3) Post-Disaster Stage - Support to Recovery and Rehabilitation Efforts (Level 3 - White):

a) Get reports from concerned Disaster Risk Reduction and Management Council the Damage Assessment and Needs Analysis of the affected areas;
b) Deployment of relief personnel for relief operations;
c) Provide security and traffic assistance to returning evacuees;
d) Submit After Disaster Response Report to Chief, PNP copy furnished NDRRMC; and

e) De-activation of the PNP SCDM by the Chief, PNP through the Chairman/ Task Coordinator, PNP SCDM when the situation is already manageable in disaster-stricken area.

c. Composition--of the PNP Sub-Committee on Disaster Management (PNP SCDM):

The PNP SCDM shall be organized and will be composed of six (6) distinct Area Disaster Incident Management Task Groups (ADIMTGs) supported by a PNP National Headquarters Disaster Preparedness and Response Task Group (PNP NHQ DPRTG), formerly the NHQ PNP Disaster Incident Management Task Group (PNP NHQ DIMTG) and be placed under the command and control of the Director for Police Community Relations (DPCR) as the Chairman/Task Coordinator. (See Annex A – Org Chart of PNP SCDM).

As the Chairman/Task Coordinator, TDPCR shall employ the six (6) Area Disaster Incident Management Task Groups (ADIMTGs) and the NHQ Disaster
Preparedness and Response Task Group (NHQ DPRTG) in conducting pre-disaster preparedness activities, as well as deploy in the disaster/calamity area to conduct search & rescue operation, evacuation & relief operations, emergency medical services, and security & traffic management operation as the situation warrants in support and coordination with the National Disaster Risk Reduction and Management Council (NDRRMC).

The six (6) Area Disaster Incident Management Task Groups shall be as follows:

1) Northern Luzon Area Disaster Incident Management Task Group (NLADIMTG), covering the areas of PROs 1, 2, 3 and COR, supported by their respective Regional NSUs;
2) Southern Luzon Area Disaster Incident Management Task Group (SLADIMTG), covering the areas of PROs 4A, 4B and 5, supported by their Regional NSUs;
3) Visayas Area Disaster Incident Management Task Group (VLADIMTG), covering the areas of PROs 6, 7 and 8, supported by their respective Regional NSUs;
4) Western Mindanao Area Disaster Incident Management Task Group (WMANDIMTG), covering the areas of PROs 9, 12 and ARMM, supported by their respective Regional NSUs;
5) Eastern Mindanao Area Disaster Incident Management Task Group (EMADIMTG), covering the areas of PROs 10, 11 and 13, supported by their respective Regional NSUs; and
6) NCR Area Disaster Incident Management Task Group (NCR ADIMTG) shall cover Metro Manila and shall be supported by NSUs based in NCR.

Each area task group shall have similar operational set-up and jurisdiction as that of the Directorate for Integrated Police Operations (DIPOs), except NCR Area Task Group which shall have jurisdiction over Metro Manila area. The Area Disaster Incident Management Task Groups shall be headed by their respective DIPO Directors as Area Disaster Incident Management Task Group Supervisors and shall be complimented by their respective Police Regional Offices (PROs), supported by the Regional Offices of concerned National Support Units (NSUs).

It is emphasized, however, that PROs down to the provincial, city/municipal police station level, shall still exercise primary responsibility in the conduct of disaster preparedness, risk reduction and disaster management operations at their respective areas through their respective Disaster Incident Management Task Group (DIMTG), supported by NSU Regional Offices and in coordination with the Regional Disaster Risk Reduction and Management Council (RDRRMC), with the Regional Director of the Office of the Civil Defense as Regional Chairman. The Area Disaster Incident Management Task Groups (ADIMTGs) Supervisors shall monitor developments happening at the PROs and shall provide supervision in instances where trans-regional deployment of PNP SAR assets (human and material) is necessary as a result of the extent of damage caused by the natural disaster.

At the Provincial, City and Municipal levels, respective Provincial Police Directors and Municipal Chiefs of Police shall initiate disaster preparedness, risk reduction and disaster management operations in coordination with the Local Disaster Risk Reduction and Management Council (LDRRMC), as stipulated under RA 10121.

The NCR Area Disaster Incident Management Task Group shall be headed by the NCRPO Director and shall be responsible over the conduct of disaster preparedness, risk reduction and disaster management operations in Metro Manila, supported by concerned NCR NSUs in coordination with the Regional Disaster Risk Reduction and Management Council (LDRRMC). NCRPO District Offices shall likewise establish their respective District
Disaster Incident Management Task Groups and shall be responsible over the conduct of disaster preparedness, risk reduction and disaster management operations in respective jurisdictions, supported by concerned district NSUs.

The National Headquarters Disaster Preparedness and Response Task Group (NHQ DPRTG) shall also be established and shall be composed by the NSUs at the PNP NHQ to be headed by the Director, PNP Special Action Force (PNP SAF) as Task Group Commander. They shall provide support to any of the Area Disaster Incident Management Task Group (ADIMTG) as the Chairman/Task Coordinator of the PNP SCDM may direct.

d. Tasks:

1) PNP SUB-COMMITTEE ON DISASTER MANAGEMENT (PNP SCDM)

a) Directorate for Police Community Relations (DPCR)

a.1) Supervise the over-all implementation of this LOI;
a.2) TDPCR acts as the Chairman/Task Coordinator, PNP Subcommittee on Disaster Management (PNP SCDM);
a.3) Shall be the official representative of the Chief, PNP during the NDRRMC meetings except when the Chief, PNP’s presence is required;
a.4) Shall recommend to Chief, PNP the activation of the PNP SCDM, and its National Disaster Operations Center (NDOC) to be co-located at the National Operations Center with personnel complement coming from the units of the Sub-Committee;
a.5) Shall deploy the different Disaster Incident Management Task Groups for the conduct of timely and rapid disaster response according to the needs of the disaster/calamity-stricken areas such as search & rescue operation, evacuation & relief operation, emergency medical services, and security & traffic management operation in support and coordination with NDRRMC; and
a.6) Perform other tasks the Chief, PNP directs.

b) Directorate for Operations (DO)

b.1) Designate the Chief, National Operations Center (C, NOC) as Deputy Task Coordinator of the PNP SCDM;
b.2) Assist TDPCR in the supervision of the implementation of this LOI;
b.3) Initiate the activation of the Sub-Committee in times of disaster;
b.4) Monitor and supervise the implementation of this LOI;
b.5) Ensure readiness of NHQ CDM Battalion to be converted as disaster response unit during calamities;
b.6) Coordinate with NDRRMC for the required response needed during disasters;
b.7) Provide an updated disaster report to the Sub-Committee National Disaster Operations Center through the NOC;
b.8) Direct C, NOC to provide space at the National Operations Center to accommodate the staff of the National Disaster Operations Center and available communication facilities/equipment; and
b.9) Perform other tasks as directed.

c) Directorate for Intelligence (DI)

c.1) Deputy DI shall act as the Sub-Committee Staff for Intelligence; and
c.2) Assist the Sub-Committee through information gathering.
d) Directorate for Logistics (DL)

   d.1) Deputy DL shall act as the Sub-Committee Staff for Logistics;
   d.2) Conduct fortnightly inventory of PNP Search and Rescue (SAR) Equipments and the present location/deployment of same;
   d.3) Provide appropriate logistical support;
   d.4) Program the needed logistical requirements to ensure availability of appropriate equipment and facilities for the Sub-Committee; and
   d.5) Perform other tasks as directed.

(DHRDD)

e) Directorate for Human Resource and Doctrine Development

   e.1) Deputy DHRDD shall act as the Sub-Committee Staff for Training;
   e.2) Design and supervise the conduct of appropriate training on rescue and life saving techniques in coordination with other concerned offices and/or government agencies;
   e.3) Infuse/Institutionalize the internationally accepted standards of the Incident Command System (ICS) in the Program of Instructions of the PNP In-service trainings; and
   e.4) Perform other tasks as directed.

f) Directorate for Comptrollership (DC)

   f.1) Deputy DC shall act as the Sub-Committee Staff for Comptrollership;
   f.2) Appropriate the necessary funds for the maintenance and operation of the Sub-Committee; and
   f.3) Perform other tasks as directed.

(g) Directorate for Research and Development (DRD)

   g.1) Deputy DRD shall act as the Sub-Committee Staff for Research & Development;
   g.2) Design appropriate SAR equipment/tools for use of the Task Groups, Sub-task groups; and
   g.3) Perform other tasks as directed.

h) DIPO Directors:

   h.1) Designated as Supervisors, Area Disaster Incident Management Task Groups (ADIMTGs);
   h.2) Primarily monitor disaster events in respective area and as the circumstance may require, shall oversee trans-regional disaster preparedness and response operations e.g., deployment of PNP SAR assets, rescue and relief operations, etc., in coordination with concerned Regional Disaster Risk Reduction and Management Council through respective Police Regional Offices; and
   h.3) Perform other tasks as prescribed in the LOI.

i) Other D-staff

   i.1) Provide staff functions to the PNP Sub-Committee on Disaster Management (PNP SCDM) that falls under their respective interests; and
   i.2) Perform other tasks as directed.
j) RDs, PROs 1-13, COR, ARMM, NCRPO

j.1) Main implementers of the LOI at respective regional jurisdiction, particularly in the application of the three-stage Disaster Preparedness and Response Plan down to the District, Provincial, City and Municipal level and the operationalization of respective Search and Rescue (SAR) Plans as deemed applicable;

j.2) Designate the Deputy Regional Director for Administration (DRDA) as the Task Group Commander, PRO Disaster Incident Management Task Group and the Deputy Regional Director for Operations (DRDO) as the On-Scene Commander;

j.3) Act as first responders to their AOR in the conduct of search and rescue operation, evacuation and relief operation, emergency medical services, and security & traffic management operation in coordination with the Regional Disaster Risk Reduction and Management Council;

j.4) Maximize utilization of Barangay Peacekeeping Action Teams (BPATs) Components, particularly the Disaster Management Component, as well as private institutions and other service-oriented groups to create a wider scope of operational support and assistance;

j.5) Conduct fortnightly inventory of SAR equipment, facilities, and supplies as well as regular SAR training of personnel;

j.6) Enhance capability of Regional, District, Provincial/City Public Safety Battalions/Companies to perform additional functions as Disaster Response Units through regular SAR trainings as the situation may require;

j.7) Identify appropriate staging areas (primary, secondary) to accommodate heavy equipments and SAR assets (air, sea, land) to be mobilized by foreign countries and international agencies as the situation warrants;

j.8) Establish Police Regional Disaster Operations Center (PRDOCs) who shall provide timely updates of disaster events to the National Disaster Operations Center (NDOC);

j.9) As a member of the Regional Disaster Risk Reduction and Management Council, provide advise and appropriate recommendations to the Chairman, Regional Disaster Risk Reduction and Management Council on disaster management as stipulated under RA 10121; and

j.10) Perform other tasks as directed by higher authorities.

k) Other NSUs:

k.1) Provide appropriate support to the PNP Sub-Committee on Disaster Management (PNP SCDM), NDPRTG and the Regional, District, Provincial/City and Municipal Disaster Incident Management Task Groups which falls under their respective organizational function/task; and

k.2) Perform other tasks as directed by higher authorities.

2) NATIONAL HEADQUARTERS DISASTER PREPAREDNESS AND RESPONSE TASK GROUP (See Annex “C” - Organizational Chart, NHQ PNP DPRTG)

The National Headquarters Disaster Preparedness and Response Task Group (NHQ DPRTG) shall be established as a special operating task group of the PNP SCDM and assist the six (6) Area Disaster Incident Management Task Group as the Chairman/Task Coordinator, PNP SCDM may direct. The NHQ DPRTG shall be divided into three (3) main groups, namely: Operations Group, Service Support Group and Public/Media Affairs Group. The following NSUs shall perform the functions hereunder mentioned;
a) NHQ DPRTG COMMAND GROUP:

a.1) Director, PNP Special Action Force (PNP SAF)

a.1.1) Director, SAF shall act as the TG Commander of the NHQ DPRTG;

a.1.2) Maintain a Task Group Disaster Operations Center with personnel complement coming from the units of the Task Group to be co-located at the National Disaster Operations Center (NDOC);

a.1.3) Conduct periodic emergency preparedness inspection, drills and exercises; and

a.1.4) Perform other tasks as directed by the PNP SCDM Chairman/Task Coordinator.

a.2) Director, Police Community Relations Group (PCRG)

a.2.1) Designate the Deputy Director, PCRG as the Deputy Task Group Commander of the NHQ DPRTG; and

a.2.2) Perform other tasks as directed by the PNP SCDM Chairman/Task Coordinator and/or the TG Commander, NHQ DPRTG.

b) NHQ DPRTG OPERATIONS GROUP:

Search and Rescue Sub – Task Group (SAR STG)

b.1) Special Action Force

b.1.1) Designate the Chief, Operations Division, SAF (F3) as the STG Commander of Search and Rescue Sub Task Group;

b.1.2) Make available appropriate number of personnel with special rescue equipment for rescue and recovery response headed by an Officer;

b.1.3) Maximize the use of air assets in the conduct of disaster operations;

b.1.4) Design and recommend the standard composition of a Search and Rescue Team, including the job description of individual members, skills/trainings required and equipments for its operations to be adopted as the standard PNP SAR Team;

b.1.5) Assist in the conduct of SAR training on subjects that fall under area of expertise; and

b.1.6) Perform other tasks as directed.

b.2) Maritime Group

b.2.1) Be part of the Search and Rescue Sub Task Group;

b.2.2) Make available all SAR-trained personnel and watercrafts as may be required by the Task Group;

b.2.3) Direct Maritime Regional/Provincial Offices to provide appropriate SAR support to the respective Police Regional Offices as the need arises;

b.2.4) Assist in the conduct of SAR training on subjects that fall under area of expertise; and

b.2.5) Perform other tasks as directed.
Evacuation and Relief Operations Sub – Task Group

b.3) Police Community Relations Group (PCRG)

b.3.1) Designate the Deputy, PCRG as the Sub Task Group Commander of the Evacuation and Relief Sub Task Group;

b.3.2) Make available twenty (20) personnel with appropriate equipment headed by C, ARMD;

b.3.3) Conduct disaster preparedness and response training;

b.3.4) Stockpile relief goods and medicines for distribution during calamities;

b.3.5) Conduct periodic emergency preparedness inspections;

b.3.6) Mobilize accredited NGOs with advocacies in disaster rescue and relief operations during disaster and calamity occurrences; and

b.3.7) Perform other tasks as directed.

b.4) Headquarters Support Service (HSS)

b.4.1) Be part of the Evacuation and Relief Operations Sub Task Group; to perform disaster response operations with evacuation and disaster relief equipment or as required by the PNP SCDM Chairman/Task Coordinator and/or the DPRTG Commander; and

b.4.2) Ensure availability of Civil Disturbance Management (CDM) units to perform disaster response operations with evacuation and disaster relief equipment or as required by the PNP SCDM Chairman/Task Coordinator and/or the DPRTG Commander; and

b.4.3) Perform other tasks as directed.

b.5) Other NSUs (ITMS, HS, FS, TS, SAF, LSS)

b.5.1) Be part of the Evacuation & Relief Sub Task Group;

b.5.2) Make available ten (10) personnel for evacuation & relief operations; and

b.5.3) Perform other tasks as directed.

b.6) Highway Patrol Group (HPG)

b.6.1) Designate the Deputy for Operations, HPG as the Task Group Commander of the Security and Traffic Management Sub Task Group;

b.6.2) Shall be responsible in installing road status advisories at the Bus Stations and along the main thoroughfares;

b.6.3) Shall be responsible in ensuring the smooth flow of traffic by clearing the main thoroughfares of disaster debris, in coordination with the DPWH, MMDA, Local Government Unit (LGUs) and other Engineering offices and Private Engineering Contractors. Further establish disaster rescue lanes and/or other alternate routes to ensure access of SAR vehicles and equipments;

b.6.4) Make available all Civil Disturbance Management (CDM) units to perform appropriate disaster response operations with appropriate equipment or as required by the PNP SCDM Chairman/Task Coordinator and/or the DPRTG Commander;

b.6.5) Direct HPG Regional/Provincial Offices to provide appropriate security and traffic management support to the respective Police Regional Offices as the need arises; and

b.6.6) Perform other task as directed.
b.7) Other NSUs (IG, PSPG, CSG, PACER)

b.7.1) Be part of the Security and Traffic Management Sub Task Group;

b.7.2) Make available appropriate number of personnel for service support as required by the PNP SCDM Chairman/Task Coordinator and/or the NDPRTG Commander;

b.7.3) Direct Regional/Provincial Offices to provide appropriate security management support to the respective Police Regional Offices as the need arises; and

b.7.4) Perform other tasks as directed.

c. NHQ DPRTG SERVICE SUPPORT GROUP:

Service Support Sub - Task Group:

c.1) Logistics Support Service (LSS)

  c.1.1) Designate the Deputy, LSS as Commander of the Service Support Sub Task Group;

  c.1.2) Designate service support personnel as required by the Task Force;

  c.1.3) Make available necessary equipment and supplies;

  c.1.4) Provide mobile and transport capability to the Task Group;

  c.1.5) Provide other heavy equipment and generators needed for search, rescue, evacuation and relief operations;

  c.1.6) Ensure availability of squad tents to be utilized as Advance Command Posts during disaster management operations;

  c.1.7) Maintain field kitchen to support the necessary requirements of the Task Group during alerts and deployments; and

  c.1.8) Perform other tasks as directed.

c.2) Engineering Service (ES)

  c.2.1) Be part of the Service Support Sub Task Group;

  c.2.2) Provide realistic assessment of the damage;

  c.2.3) Designate appropriate number of personnel for service support as required by the PNP SCDM Chairman/Task Coordinator and/or the TG Commander, NHQ DPRTG;

  c.2.4) Direct ES Regional Offices to provide appropriate engineering service support to the respective Police Regional Offices as the need arises; and

  c.2.5) Perform other tasks as directed.

c.3) Communication and Electronic Services (CES)

  c.3.1) Be part of the Service Support Sub Task Group;

  c.3.2) Designate appropriate number of personnel for communications service support as required by the PNP SCDM Chairman/Task Coordinator and/or the TG Commander, NHQ DPRTG;

  c.3.3) Direct CES Regional Offices to provide appropriate communications service support to the respective Police Regional Offices as the need arises;

  c.3.4) Detail technical staff at the National Disaster Operations Center to provide communications requirement of NDOC; and

  c.3.5) Perform other tasks as directed.
Emergency Medical Services Sub – Task Group

c.4) Health Service (HS)

c.4.1) Designate the Head of Emergency Medical Service as the Task Group Commander of the Emergency Medical Services Sub Task Group;
c.4.2) Designate appropriate number of medical personnel with ambulances and medical supplies and equipment for medical service operations;
c.4.3) Assist in the training of task group personnel and paramedical volunteers who will be part of the response and relief operations;
c.4.4) Direct HS Regional/Provincial Offices to provide appropriate medical service support to the respective Police Regional Offices as the need arises; and
c.4.5) Perform other tasks as directed.

Investigation and Victim Identification Sub – Task Group

c.5) Criminal Investigation and Detection Group (CIDG)

c.5.1) Designate the Deputy for Operations as the Sub-Task Group Commander for Investigation Sub-Task Group;
c.5.2) Assist the ES in the damage and needs assessment and on investigation activities;
c.5.3) Direct Regional/Provincial Offices to provide investigation support to the respective Police Regional Offices as the need arises; and

c.5.4) Perform other tasks as directed.

c.6) Crime Laboratory Service (CLS)

c.6.1) Be part of the Investigation Sub Task Group;
c.6.2) Responsible in the identification and disposition of the dead victims/casualties;
c.6.3) Direct Regional/Provincial Offices to provide appropriate support to the respective Police Regional Offices as the need arises; and

c.6.4) Perform other tasks as directed.

d. NHQ DPRTG PUBLIC/MEDIA AFFAIRS GROUP:

Public/Media Affairs Sub – Task Group

d.1) Public Information Office (PIO)

d.1.1) Designate the Deputy Chief, PIO as Sub-Task Group Commander;
d.1.2) Make available to the public disaster information and advisories;
d.1.3) Designate Public Information Officers at the PNP Media Center for Mass Media Management;
d.1.4) As the situation may require and giving consideration with available Public Information Officers, PIO may send personnel as co-host in TV and Radio programs to facilitate the speedy action of concerned PNP units to public assistance requests;
d.1.5) In-charge of photo, video and media coverage; and
d.1.6) Perform other tasks as may be directed.
d.2) Police Community Relations Group (PCRG):

   d.2.1) Be part of the Public/Media Affairs Sub Task Group;
   d.2.2) Designate personnel as required by the Task Force for
   Community Relations activities;
   d.2.3) OPR in the reproduction of leaflets, brochures, and “what-to-
do” informative materials pertaining to disaster preparedness and management on natural
   disasters such as typhoons, flashfloods, earthquakes, tsunamis, drought, volcanic eruption
   and landslide, for distribution to the public; and
   d.2.4) Perform other tasks as directed.

3. AREA DISASTER INCIDENT MANAGEMENT TASK GROUP (ADIMTG)

   The Directors of the different Directorates for Integrated Police Operations
   (DIPOs) and the Regional Director, NCRPO shall exercise monitoring and supervision in the
   conduct of disaster preparedness and risk reduction and management operations in close
   coordination with the Regional Disaster Risk Reduction and Management Council in their
   respective areas of jurisdiction, applying therein the basic conceptual framework of the
   three-stage disaster preparedness and response operations.

   Respective Area Disaster Incident Management Task Group Supervisors,
   upon the advise of the Chairman/Task Coordinator, PNP SCDM shall activate their Area
   Disaster Incident Management Task Groups and perform the following functions:

   a) Act as first responders to their AOR for trans-regional search and rescue
   operation, evacuation and relief operation, emergency medical services, and security & traffic
   management operation as the situation warrants;
   b) During disasters in their AOR, will be supported by other Area Task Groups
   and NHQ DPRTG as may be directed by the Chairman/Task Coordinator, PNP SCDM;
   c) Organize all the PNP Regional Offices of NSUs under their control and be
   part of the Area Sub Task Groups when the need arises; and
   d) Perform other tasks as may be directed by higher authorities.

   Likewise, Disaster Incident Management Task Groups (DIMTGs) shall be
   established at the Regional, District, Provincial as well as City/Municipal Level with the
   Deputy Regional Director for Administration (DRDAs), Deputy Provincial Directors for
   Administration (DPDAs) and the Deputy City/Municipal Chiefs of Police (Dep COPs) as Task
   Group Commanders, respectively. (See Annex D – Org Chart for DIMTG Regional,
   Provincial and City/Municipal Level). They shall be under the supervision of the respective
   Local Disaster Risk Reduction and Management Councils (LDRRMC).

   e. Coordinating Instructions:

   1) The six (6) Area Disaster Incident Management Task Groups, PRO DIMTGs
   and NHQ DPRTG shall submit their implementing plans 15 days from receipt of this LOI, to
   DPCR, copy furnished DO and PCRG.

   2) The activation of the respective DIMTGs shall be in accordance to the
   guidelines set forth in this LOI. (Annex “E” – Levels of Activation of DIMTGs).

   3) All PNP Units/Offices complementing the task groups shall train their men on
   disaster incident management using their available resources.

   4) In the conduct of disaster/relief operations, security and safety of personnel
   must be always considered.
5) Advance Command Post of Task Groups/Sub-Task Groups shall be designated accordingly.

6) All tasked units shall operate on their existing logistical and financial allocation. NHQ PNP shall provide additional logistics and financial support on a case to case basis.

7) Vertical and lateral coordination is encouraged.

8) Timely reports on disaster operations to include report on extent, nature and location of damages with estimated cost should be submitted to higher headquarters through the National Disaster Operations Center.

9) All NHQ-based tasked units shall provide appropriate number of uniformed personnel (PCOs & PNCOs) as the Chairman/Task Coordinator may require as Duty Detail at the NHQ PNP National Disaster Operations Center (NDOC).

10) Athletic T-Shirt (Blue T-shirt round neck with “PULIS” marking) with PNP GOA pants and any lower garments of the uniform of the day, with corresponding head gears (lousy hats for FSUs and police field caps for PNP GOA lower garments) shall be worn when responding to disaster operations.

11) Coordination between echelons of the civil organization and military units is encouraged.

12) All NHQ-based PNP offices/units with Civil Disturbance Management (CDM) Units shall ensure availability of CDM personnel to undertake disaster response operations.

13) Level of response of all task group shall be done as much as possible at the lowest level and only seek assistance to the next level when resources (manpower and material) are not enough to manage the disaster incident.

14) The adjacent PNP units or stations not affected by the disaster will be the secondary responders and the NSUs will follow when situation warrants.

6. REVISION:

All existing LOIs, directives and other issuances that are contrary to or inconsistent with this LOI are hereby rescinded and/or modified accordingly.

7. EFFECTIVITY

This LOI shall take effect upon approval.

JESUS A. VERZOSA, CEO VI
Police Director General
Chief, PNP

Distribution:
- Command Group
- D-DIPOs
- P-Staff
- RD, PROs 1-13, ARMM, COR, NCRPO
- D-Staff
- D, NSU's
- SPA to SILG